



**SKAGIT VALLEY WRITERS LEAGUE BYLAWS
ESTABLISHED 1958 AND REVISED IN 2013 AND 2018**

ARTICLE I

PURPOSE

The purpose of the league is to encourage writers in their craft. This will be accomplished in the following ways: through workshops, critique groups, seminars, and open discussion.

ARTICLE II

MEMBERSHIP

Membership dues are \$25.00 per calendar year, and due on January 01. Dues paid after January 31st are considered delinquent and if not paid by March 31st the member will no longer be considered a member and removed from the Roster. New members paying dues from November to December will be considered paid in full for the following year.

ARTICLE III

SVWL BOARD OF DIRECTORS

The League will maintain a Board consisting of a President, Vice President, Treasurer, Secretary, Program Director, and Publicity Director. A Board quorum will consist of two thirds of the board for voting purposes. Board members must be present to vote or in a direct line of communication with the Board to vote. No proxy votes will be accepted. Board members may serve in the same position for no-longer than two consecutive years.

Board members term of service will be a minimum of one year or a maximum of two consecutive years. After a board member serves either a one-year term or a maximum two-year term he/she may take a different board position and serve again up to the maximum of two years.

Example: Board member served either a one or maximum two-year term as secretary and may serve an additional two year maximum as Treasurer.

No more than three Board positions will be vacated in the same year. The vacating of positions is to be determined in rank order of President, Vice President, Treasurer, Secretary, Program Director, and Publicist to maintain board continuity.

ARTICLE IV

ELECTIONS

In September of each year, the Board will assign a Nominating Committee consisting of three League members. The Nominating Committee will recruit fellow League members to fill Board vacancies for the upcoming year. League nominations for new Board members will open in October of each year. The League will vote in new Board members in November of each year. Newly appointed Board members will be seated in December of the same year.

Previous Board members may mentor new Board members, if needed, for a period of not less than one month.

ARTICLE V

DUTIES OF BOARD MEMBERS

President: Writes the agenda for the Board and League meetings, works with the board to bring forward possible policy changes that better reflect the mission of Skagit Valley Writers League. The President will inform all board members of their duties. The president will facilitate the resolving of disputes with the help of the Board.

Vice President: Will officiate at Board and League meetings in the absence of the President, work with the board on setting policies, help resolve disputes, and assist the President whenever needed.

Treasurer: Collects dues, registers members, and gives or mails a receipt to League members upon payment of dues. Keeps bank records current, writes checks, will produce a monthly report and send an electronic copy to the President.

He/she sends a newly paid member list including applications to the person in charge of maintaining the Membership Rosters. The Treasurer works with the Board on setting policies, helps to resolve disputes, and assists the President whenever needed.

Secretary: Takes notes at Board and League meetings, sends an electronic copy to the president. He/she works with the Board on setting policies, helps to resolve disputes, and assists the president whenever needed.

Program Director: Schedules League education, secures a venue for the monthly educational League meetings. Also corresponds with the Publicist and the person constructing the flyers as to educator's name, type of education, place of venue, time and day. The program director works with the Board on setting policies, helps to resolve disputes, and assists the President whenever needed.

Publicist: Works with the Program Director and person constructing the flyer, will put ads in The Skagit Valley Herald, The Bellingham Herald, The Everett Herald, and other publications, at the discretion of the Publicist, about up-coming education at Skagit Valley Writers League meetings. The Publicist will also print flyers, and have volunteers distribute them in local public places. The Publicist works with the Board on setting policies, helps resolve disputes, and assists the President whenever needed.

ARTICLE VI

SETUP

Two alternating Board members will arrive at all League Membership meetings one-half hour early for meeting set-up.

ARTICLE VII

MEMBER EDUCATION

League members and Non-League members will be paid \$25.00 an hour for informative workshops presented to the League Membership.

ARTICLE VIII
INFORMATION SHARING

All new and continuing members will have the opportunity to share their name, email, and genre with other members of the Skagit Valley Writers League for the purpose of networking, sharing information, marketing, and support.

ARTICLE IX
AMENDMENTS

The President may call for a change of an amendment to the Skagit Valley Writers League Bylaws, in full or in part, once a year; unless the necessity for the good of the membership dictates otherwise. A vote of two thirds by the Board of Directors is required for said changes or amendments to be ratified and then implemented.

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DISSOLUTION

Should Skagit Valley Writers League cease to function because of a lack of financial and/or active support by the membership, the Board, before the end of their term, may vote to dissolve the League. The President and Treasurer will provide an accounting to the Board of any funds remaining in the League bank account after all outstanding bills have been paid. The League Website and Facebook pages will also be deleted. The remaining balance will then be distributed equally, as a donation, between Burlington Public Library and the Mount Vernon Senior Center in the name of Skagit Valley Writers League. The President and Treasurer will then close the account and provide a Treasurer's report at the final dissolution meeting of the Board.